

# BLUE BOOK

Department of Transportation Engineering

2026



KEIMYUNG  
UNIVERSITY

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# FAQ



I am a freshman. How do I register for classes?

First-year students are automatically registered for classes. From second-year students, students must register for classes on their own. You can register for classes by visiting the following address on the Internet:

<http://sugang.kmu.ac.kr>.



I am a freshman in my first year. Who will be my advisor? What can I receive guidance from?

You can check it in [Edward System → Academic Affairs → Academic Affairs Basic Management → Personal Information], and we recommend an interview at least once per semester. Your advisor will provide you with advice and counseling on all aspects of your academic career.



I am a freshman. How can I learn more about our major?

First, look through the handbook. If you still have questions, you can visit the department office to check.



I have a suggestion for our department. What should I do?

You can contact your department's student council (executive board). The student council will collect your opinions and forward them to the department's student council and the department's faculty council.



I want to participate in a club activity based on my area of interest. What should I do?

<Club> School homepage → Student services → Student activities → Keimyung University General Club Association,

<Study> School homepage → Open Forum → Let's do it together → Study recruitment

For some reason, my studies are too hard. I would like to work hard if I could find a way to get help. How can I do that?



Please request an interview with your advisor, or seek counseling through the Student Counseling Center.



I am an international student. I am doing my best in my studies. However, I need some help. How can I get help?

Please ask the International Student Association or Professor Jienki Synn, one of our international professors, for help.



I got my military enlistment notice. How do I proceed with the leave of absence procedure?

Thank you in advance for protecting our country.

Application for leave of absence (Apply in the EDWARD system → Scan and attach the enlistment notice) Application for leave of absence for enlistment submission period: In principle, from 2 weeks before the enlistment date to the enlistment date. EDWARD system → Academic administration → Academic record change management → Application for leave of absence



## 1. What is the Student Handbook?

This handbook contains academic information, administrative procedures, student conduct guidelines, and basic regulations that students in the Department of Transportation Engineering must be familiar with.

## 2. Department Introduction

As the second transportation professional training center established in the country, the purpose of its establishment is to solve increasingly serious transportation problems by studying the fundamental principles of transportation academically.

### (1) Transportation Engineering Educational Objectives

In order to solve transportation problems that are closely related to our daily lives, such as traffic congestion, traffic accidents, environmental pollution, and parking problems, highly creative experts are needed first and foremost, and in order to draw reasonable conclusions for the public benefit in each field of transportation, they must be able to present original and creative alternatives. Therefore, “nurturing transportation experts with creative abilities” has been set as the top priority educational goal.

#### Training transportation professionals with creative abilities

- ▶ Ability to come up with creative solutions to various transportation problems
- ▶ Ability to recognize and solve transportation engineering problems
- ▶ Ability to plan and conduct research and analyze and interpret data

#### Training transportation professionals with field-oriented practical skills

- ▶ Ability to effectively perform one's role as a member of a multidisciplinary team

- ▶ Ability to effectively communicate one's professional opinions
- ▶ Basic knowledge of economics, management, environment, law, etc. necessary for the practice of transportation engineering

#### Training of transportation professionals with international basic knowledge

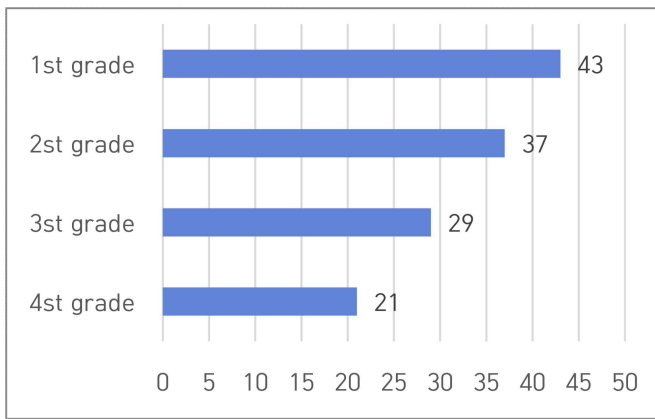
- ▶ Take a leading role as an international transportation expert by embracing the latest theories and engineering technologies
- ▶ Foreign language skills that enable you to perform your role in cooperation with domestic and international experts in various fields

### (2) history

- 1989. Transportation Engineering Department approved (40 students)
- 1993. First graduating class of Transportation Engineering Department
- 1995. Integration with Urban Engineering Department
- 1995. Operation as Transportation Engineering Department within Graduate School of Urban Engineering Department
- 1997. Name changed to Transportation Engineering Department of Civil Systems Engineering
- 2001. Name changed to Transportation Engineering Department of Engineering Department
- 2003. Reorganized as Transportation Engineering Department of College of Engineering
- 2007. Preliminary accreditation for advanced program from Korea Accreditation Board for Engineering Education
- 2009. Advanced program accreditation from Korea Accreditation Board for Engineering Education
- 2010. Department-level recruitment (40 students)
- 2013. Professor Ki-hyeok Kim elected as President of Korea Transportation Society

- 2015. Reorganized as Transportation Engineering Department of Urban Studies
- 2019. 30th anniversary of department's founding
- 2024. Reorganized as Transportation Engineering Department, 35th anniversary of department's founding

**(3) Student Status**



As of 2026.02 for enrolled students

### 3. Academic guidance

#### (1) Academic curriculum

- ▶ The curriculum is largely divided into liberal arts and major areas. The major area aims to cultivate professional knowledge by teaching theories and related application fields of transportation engineering, transportation planning, public transportation, road engineering, transportation operation, transportation safety, and intelligent transportation systems.

School homepage (<http://www.kmu.ac.kr/>) → College of Engineering, Department of Transportation Engineering homepage → Curriculum → Select the lecture name to view the description of the corresponding course

#### (2) Credit system

◆ (completion of curriculum for students entering in 2024)

- Credit Completion System: Completion of 120 credits or more [For details, refer to the school homepage → College life → Academic information → Graduation criteria (general students)]

division		Credits earned	Year of completion	Key Contents
Major required	required	54~69credits	1~4	- Major requirements must be completed - In departments where graduation thesis, etc. are designated as major requirements, students must pass the graduation thesis, etc. (some departments do not have major requirements) - Satisfy the graduation requirements set by the department - For departments such as architecture, medical school, nursing, pharmacy, and pharmaceutical sciences where the credits required for major are different from general departments, refer to the graduation criteria by department on pages 8-10
Select your major	Select			
Public education	required	12 credits	1	- Liberal Arts Seminar and Discussion - Christianity and the Commandments - Global Citizenship - Chapel (1), Chapel (2) ※ P/F Evaluation - COLLEGE ENGLISH(Complete designated subjects among I, II, III)) - AI and Computing Thinking (Remote Class) ※ P/F Evaluation
			2	Smart Business and Entrepreneurship Basics (Remote Class) ※ P/F Evaluation
Balance and General Culture	Select	18 credits or more	1~4	- Complete at least 18 credits of balanced liberal arts subjects (balanced liberal arts subjects are recommended to be completed in a balanced manner by field) and general liberal arts subjects without distinction ※ The standards for completing balanced liberal arts and general liberal arts in the Department of Nursing follow the "Nursing College Bachelor's Regulations"
total		A total of 120 credits		

- ※ The standards for completing liberal arts for international students follow the “International Students, Exchange Students, and Language Trainees Management Regulations”
- ※ Completion of common liberal arts for the Department of Digipen Game Engineering follows the “KMU-DIT Dual Degree Program Regulations”
- ※ For students affiliated with KAC University, all common liberal arts courses are taught in English as face-to-face classes.
- ※ Subjects such as Military Science and Lifelong Education History are courses that the relevant students complete and are included in the graduation credits.
- ※ Liberal arts courses consist of common liberal arts, balanced liberal arts, and general liberal arts, and the completion standards are as follows by year of admission.

★ **Transitional measures in accordance with the 2024 liberal arts curriculum reform**

- ▶ Students admitted before 2013: Common liberal arts, balanced liberal arts, department liberal arts, general liberal arts, etc. including chapel (1), chapel (2). A total of 30 credits or more must be completed without duplicate subjects, including advanced courses.
- ▶ Students admitted from 2014 to 2023
  1. Completion of general education courses: Complete a total of 12 credits without overlapping identical subjects, including Chapel (1) and Chapel (2).
  2. Transitional measures for completing balanced liberal arts
    - A. Completion of balanced liberal arts subjects for students admitted from 2014 to 2023 is 5 out of 6 areas. At least 3 credits (total 15 credits) must be earned in each subject.
    - B. Students belonging to the College of Fine Arts (students admitted in 2023): Literature and Arts, Global Leadership, Career Exploration/Self-Development/Entrepreneurship Students must complete at least 3 credits in each of the 2 areas (total of 6 credits). If separate completion criteria are specified, the relevant regulations and internal rules shall be followed.
      - 1) College of International Humanities (Students admitted in 2017-19 according to the CORE project): 「Keimyung Humanities Capacity Building Project Regulations」
      - 2) College of Nursing: 「College of Nursing Bachelor's Regulations」
      - 3) Keimyung Adams College: 「Keimyung Adams College Academic Regulations」

★ **Transitional measures due to the revision of the major curriculum for the 2024 academic year**

- ▶ As the major basic course completion classification will be abolished (subjects will be abolished, major electives and mandatory conversions will be made) starting from the 2024 school year, Until the 2023 academic year, subjects with a major foundation classification do not need to be completed

◆ (A quick look at students admitted from 2003 to 2023)

Year of admission		2003 ~ 2006	2007 ~ 2009	2010 ~ 2011	2012 ~ 2013	2014 ~ 2018	2019	2020 ~ 2021	2022 ~ 2023	note
General knowledge		30 Including Chapel (1) and Chapel (2) Complete a total of 30 credits or more, including general education, balanced education, departmental education, and general education, without overlapping subjects				12				▶ From 2014 to 2023 school years Common school among students admitted to the province The sheep that did not pay the fine were in the chapel (1), A total of 12 credits without overlapping overlapping subjects including PL (2) Must be able to
Balanced education						15				▶ Balanced liberal arts course completion criteria for students admitted in 2014 – 2023 – 3 credits each in 5 or more of the 6 areas (total 15 credits) Completion of at least 1 credit
Major Basics		-	-	-	-	9 (2015~2019 Department of Architecture, Department of Urban Planning, Department of Ecological Landscape Architecture))		12 ~ 18	12 ~ 18	Completion of major basics starting from the 2024 academic year Distinction abolished (abolition of subjects, majors) (Optional and mandatory conversion) so you don't have to complete it
Major credits	First major Credits earned (major credit)	54 more	45 more	54 more	54 more	54 more				▶ Department of Architecture: 120 credits for first major more
	Other majors –	-	0~15 more	0~6 more	0~15 more	0~15 more				▶ Required and elective major subjects offered by other departments (majors)
	Majors degree credit	54 more	60 more	60 more	69 more	69 more				▶ Total of first major and other majors
number of credits required for graduation (total)		130 more								▶ Department of Architecture: 165 credits or more

(3) Transportation Engineering Curriculum (2026)

	1st semester	2nd semester
1st grade	Urban and Environment College Life and Career Design Practical	Basic Design and Practice Probability and Statistics
	Computer Science Transportation Engineering Fundamentals	
2nd grade	Transportation Planning Theory Transportation Engineering Theory	Traffic flow analysis Traffic flow theory Traffic big data analysis basics Introduction to geographic information system (GIS) Road engineering theory and design
	Digital Design Transportation Programming Design QUANTITATIVEMETHODS(1)(English lecture)	
3rd grade	Introduction to Intelligent Systems Analysis of Transportation Infrastructure and Network Urban Transportation Policy Traffic Capacity Analysis	Traffic Safety Engineering Earth Transportation Planning Transportation Operation Science Smart Mobility Service and Operation Traffic Simulation Traffic Safety Prediction Model Theory public transportation Python Language Fundamentals Transportation Demand Analysis
	TEORYOFURBANPLANNING(English lecture) practice Traffic accident	
4th grade	Traffic accident investigation and analysis practice Sustainable Transportation Transportation system operation and management	Traffic Control and Operation READINGINTRANSPORTATION(English lecture)
	management Graduation thesis (transportation engineering) (Major required) Transportation seminar Traffic Operation Practice Transportation Engineering Capstone Design MULTIMODALGLOBALSCM(English lecture)	
0th grade	Management Science (1) Transportation Engineering Project Transportation Engineering Startup Field Training (1) Transportation Engineering Startup Field Training (2) Transportation Engineering Semester Startup Field Training	Transportation Engineering Field Training (1) Transportation Engineering Field Training (2) Transportation Engineering Field Training (3) Transportation Engineering Field Training (4) Transportation Engineering Semester Field Training

► **Attendance**

If you are absent for more than 1/3 of the class hours, you will receive a grade of F.

► **Graduation Requirements**

In order to normally complete college life, students must complete 8 semesters (2 semesters per year) over 4 years, and must complete at least 120 credits during that time to graduate (based on students entering in 2024)

**(4) Course package**

■ The course package system allows students to apply for courses offered in the current semester in advance. Students can recognize the credits they have earned and the credits required for graduation, and it is easy to register for classes because it is linked to actual course registration. Since subjects that meet the conditions are automatically registered for, students can sufficiently review the course plan in advance. It is a system implemented to lock down

division	Main contents	note
How to apply	EDWARD Portal ( <a href="https://portal.kmu.ac.kr">https://portal.kmu.ac.kr</a> ) at the top of the school homepage EDWARD System → Academic Administration → Classes → Course Registration Management → Course Registration Package application	
How to check the application for course registration	EDWARD System → Academic Administration → Classes → Number of students Course application management → Course application confirmation	Verification available in EDWARD system
Credits Available for Application	You can apply within the credits allowed for completion per semester (credits available for course registration)	(From students entering in 2024) You cannot apply for more than 18 credits per semester or 34 credits per academic year.
Graduate self-diagnosis confirmation	EDWARD System → Academic Administration → Graduation → Yes Non-graduate management → Graduate self-diagnosis [multiple (Including minor)]	

■ The rate at which subjects for which a course package has been applied are automatically registered

Distinction between degrees	1st semester	2nd semester
Liberal arts (balanced liberal arts, general liberal arts), teaching	70%	90%
Major subjects (required major, elective major)	90%	95%

Distinction between degrees	If the number of people in the course package is below the corresponding ratio	If the number of people in the course package exceeds the corresponding ratio	
Culture, teaching	Automatic course registration regardless of department	Automatic course registration not available	
Major subject	Automatic course registration is only available for major subjects (1st priority: first major, 2nd priority: double major) (for subjects other than double major, bulk course registration in the course package is not applied)	If the ratio of first-major students is below the ratio	<b>Automatic registration is only available for those with a first major (applies to students with a double major only if there are seats available after applying for a first major)</b>
		If the ratio of first-major students exceeds the ratio	Automatic course registration not available

## (5) Apply for classes

- 1) Course registration period: Refer to the academic calendar
- 2) Registration location: Anywhere with a PC connected to the Internet
- 3) How to register: Log in to the registration system (<https://sugang.kmu.ac.kr>) (registration is on a first-come, first-served basis)
- 4) Course registration information website: School website → EDWARD Portal (<https://portal.kmu.ac.kr>)
  - a) Check lecture schedule: EDWARD system → Academic administration → Classes → Course registration management → Check lecture schedule
  - b) Check for changes to the lecture schedule: EDWARD System → Academic Administration → Classes → Course Registration Management → Check for changes to the lecture schedule
  - c) Permanent Grade Inquiry: EDWARD System → Academic Administration → Grades → Grade Processing → Permanent Grade Inquiry
  - d) Check course registration details: EDWARD system → Academic administration → Classes → Course registration management → Course registration confirmation
- 5) Course registration
  - a) Course registration is on a first-come, first-served basis when there are seats available.
  - b) When you access the course registration system with the initial password, you will be taken to the password change screen. Therefore, please click the Lost/Change Password button before registering for the course to change your password in advance.
  - c) How to change password: ① Log in with ID (student number) + initial password (6 digits of date of birth) → ② Change password after completing identity verification and authentication procedure → ③ Log in with changed password → ④ Confirm consent to personal information (guidance and consent to collection/use/provision of personal information)
  - d) Students must decide on the courses they wish to take and apply for them directly. However, for first-year students (new students in the same year), the Academic Affairs and Teaching Team will apply for required courses all at once, and changes to these courses are not possible.
    - 1) Batch registration subjects: General education, first-year major requirements (only when requested by the department)
    - 2) Subjects other than those for which bulk registration is required: For liberal arts subjects other than major electives and general liberal arts, the applicant must register during the course registration period or course correction period.
    - 3) Check bulk course registration subjects: Check in the EDWARD system
    - 4) Menu: EDWARD System → Academic Administration → Classes → Course Registration Management → Print Course Confirmation
  - e) Even after registering for a course, the professor in charge may change due to school or professor's personal circumstances.
  - f) Remote classes operated by the Center for Teaching and Learning Development allow students to take 2 subjects (6 credits) (excluding general liberal arts remote classes): If the areas indicated in the lecture times are the same, duplicate registration for remote classes is not allowed.

## g) Credits available for course registration

- 1) (From students entering in 2024) You cannot apply for more than 18 credits per semester and 34 credits per academic year. However, you cannot complete more than 20 credits per semester and 36 credits per academic year in the departments of the College of Education, the Department of Nursing, and the Department of Architecture. You cannot complete more than 24 credits per semester in the Department of Medicine, the Department of Pharmacy, and the Department of Pharmaceutical Sciences. You cannot complete more than 21 credits per semester in the Department of Medical Science. (Each academic year refers to the number of times you register, and each unit of academic year is 1~2 times, 3~4 times, 5~6 times, and 7~8 times.)
- 2) (Up to students admitted in 2023) You cannot apply for more than 20 credits per semester or 36 credits per academic year. However, exceptions may be made in the following cases:
- 3) Students whose previous semester grade point average (including F grades and dropped credits) is 4.25 or higher may register for up to 3 credits in the following semester. However, this excludes the Department of Medicine, Department of Medicine, Department of Architecture, Department of Pharmacy, and Department of Pharmaceutical Sciences.
- 4) Excess credits allowed

- Students in the College of Engineering who have received permission to complete teaching courses and students who have transferred to the College of Education may additionally complete 2 credits per semester and 4 credits per academic year starting from their second year.
- Students who have received permission to complete a double major in teaching courses may register for courses exceeding the permitted credits only in the subject education areas of their second major (each subject's teaching theory, each subject's textbook research and teaching methods, each subject's logic and essay writing) and teaching practice and educational service courses.
- Military science courses taken by students in the ROTC candidate program and courses taken by foreign 4th-year transfer students are not subject to the permitted credits restriction.
- Students whose previous semester's grade point average (including F grades and dropped credits) is 4.25 or higher may register for courses exceeding 3 credits in the following semester. However, this excludes the Department of Medicine, the Department of Medicine, the Department of Architecture, the Department of Pharmacy, and the Department of Pharmaceutical Sciences. – The maximum number of credits that a student who meets the above conditions can take per semester cannot exceed 6 credits.

- 5) If the professor in charge of the subject you wish to take is your parent, it is recommended that you do not take the subject and take a different subject.
  - 6) According to Article 3, Paragraph 2 of the Enforcement Rules of the Scholarship Regulations (Students with Excellent Academic Performance), students with excellent academic performance must have earned at least 14 credits in the previous semester without any subject disqualification, and are selected based on average grades and official foreign language scores. [Inquiries: Scholarship Welfare Team, 580-6093]
- h) Regarding re-enrollment
- 1) If the subject number or subject name is the same and the grade earned is C+ or lower (including an F grade), the subject can be retaken up to two times while enrolled (retaking

- the subject and receiving an F grade is not included in the number of times limited).
- 2) The grade obtained by retaking a course is compared with the grade obtained before, and the higher grade is reflected in the grade point average. If the grades are the same, the most recent grade is reflected. (The same principle applies to subjects where the credits and completion classification have changed.)
  - 3) The grade for a retaken course cannot exceed A0.
  - 4) For subjects that are not reflected in the grade point average due to retaking, they are marked as 'R (Retake)' and are not included in the earned credits.
  - 5) If the subject you wish to take has been canceled, you cannot retake it.
  - 6) However, if a subject is abolished and cannot be retaken and the earned grade is C+ or lower (including an F grade), only students who are scheduled to graduate (8th semester or more) may give up up to 6 credits during the period of attendance for the subject, and the subject will be marked as 'W (Withdraw)'.
  - 7) Issuance of transcript: All subjects taken through course registration (including subjects with F grades) are displayed on the transcript: Refer to the school website → College life → Academic information → Certificate issuance information (method of issuing certificate)
  - 8) You must check the course registration information notice on the school website before the semester starts (January, July).

#### (6) Course correction

During the course correction period, you can apply for additional courses, change courses applied for during the course registration period, increase the number of students permitted to take courses among existing courses, remote classes, or courses with available seats.

#### (7) Dropping out of class

If you are judged to be unable to continue taking a course you have applied for, you may give up taking the course you have already applied for in the current semester (cannot be deleted after the period).

- 1) Course withdrawal period: To be announced on the school website later
- 2) Subjects that are dropped are included in the annual credits allowed to be completed.
- 3) First-year students cannot drop out of general education courses that they have registered for in bulk.

#### (8) Electronic Attendance System

- A. Electronic Attendance System: Automatic attendance processing system using mobile (app) and Bluetooth
- B. Requirements for electronic attendance using mobile (app)
  - Smart Electronic Attendance Mobile (App) Installation, Bluetooth function required (Network not required)– How to install the electronic attendance system mobile app
    - Installation for Android: Search for “Keimyung University Electronic Attendance” in the Play Store and install

- Installation for iPhone (iOS): Search for “Keimyung University Electronic Attendance” in the App Store and install

D. Attendance check method

- 1) Before entering class, install the electronic attendance app on your smartphone.
- 2) Log in to the electronic attendance app and check on your smartphone whether you have been automatically attended according to the professor's electronic attendance check.
  - A) When the professor presses the [Automatic Attendance Check] button, the professor and student's mobile phones will automatically process attendance via Bluetooth, and when attendance processing is complete, the message 'Attendance processing completed' will be displayed (If automatic attendance check is not recognized, the student will see the [Attendance Check] button on the app's main screen, and the student can press the button to check attendance.)
  - B) iPhone (iOS) users need to slide the smartphone screen when receiving a PUSH message (except Android)
- 3) If an error occurs in attendance information, immediately request the professor to correct attendance during class time.

※ For detailed information, please refer to the attached file on the school homepage → Announcements (Academic Affairs) → [(For Students) Guide to Using the Electronic Attendance System]

(9) Guidance on performance

A. Grading: The grades for a course are evaluated by the professor in charge of the course based on a comprehensive analysis of test scores, assignments, attendance, and learning attitudes (please refer to the grading criteria in the course syllabus)

- 1) Performance Evaluation Criteria
  - a) Grades for special subjects such as experiments, practical training, field training, and similar subjects, as well as grades for early employment, may be evaluated separately.
  - b) If you are absent for more than 1/3 of the class hours per semester (except for PE students, 1/2), your grade for the subject will be disqualified (F).
  - c) Grades and scores of academic performance

Grade	Rating	Grade	Rating
A <sup>+</sup>	4.50	C <sup>o</sup>	2.00
A <sup>o</sup>	4.00	D <sup>+</sup>	1.50
B <sup>+</sup>	3.50	D <sup>o</sup>	1.00
B <sup>o</sup>	3.00	F(Fail)	0.00
C <sup>+</sup>	2.50	P	Pass

d) Calculating the average grade for academic performance: Sum of (grade points by subject x number of credits) / Total number of credits for course registration. However, the number of credits for which a course has been dropped is excluded from the calculation of the average grade.

B. Academic warning and expulsion warning

- 1) Academic warning: If the average grade point average for the current semester is below 1.50 (2.00 for medical school), an academic warning is given. However, grades for the semester in which the student is expected to graduate (8th semester or more) are excluded from the academic warning.

- 2) Academic warning expulsion: If you receive three consecutive academic warnings during your period of attendance, you will be expelled. However, the Department of Medicine allows repeating a grade twice, and the Department of Medicine, the Department of Pharmacy, and the Department of Pharmaceutical Sciences allows repeating a grade four times. If you exceed this number, you will be expelled.
- C. Credit correction due to acquisition of qualifications (School website → College life → Academic information)
- 1) The credits for a subject can be corrected only if you have acquired a certificate (official exam score) after taking the subject.
  - 2) Credit Correction Application: EDWARD System → Academic Administration → COMPASS K (see attached file for details) → COMPASS K Performance → Enter Personal COMPASS K Performance → Certificate → Enter Information → Credit Application Button → Print Credit Correction Application Form → Submit the application form and original certificate to the administrative team of the affiliated university (from the start of the semester to the end of the regular exam)
  - 3) Only foreign students can have their Korean language proficiency test scores corrected (Korean language proficiency test scores obtained by Korean students cannot be corrected)
  - 4) For the criteria for grade correction based on qualifications, please refer to the school website → College Life → Academic Information

## (10) [Graduation criteria](#)

Check the details on the school homepage → College life → Academic information → [Graduation]

## (11) [Leave of absence](#)

EDWARD System → Academic Administration → Academic Affairs → Academic Affairs Change Management → Academic Affairs Change Application (Leave of Absence)

- A. Leave of Absence [EDWARD System → Academic Administration → Academic Affairs → Academic Affairs Change Management → Academic Affairs Change Application (Leave of Absence)]
- 1) general details
    - a) Unregistered leave of absence application submission period: Up to 1/4 of the number of class days (not available to new students)
    - b) Leave of absence after registration: From the regular registration date of the semester in question to the start date of the regular exam (final exam) of the semester in question
    - d) Leave of Absence Period: A general leave of absence is for one year (two semesters) at a time, and cannot exceed three years in total.
    - e) In the first semester of the freshman year, no leave of absence is permitted except for leave of absence due to illness or military service.
    - f) The scholarship is valid only for the current semester (if a student selected as a scholarship student takes a leave of absence without registering, the scholarship will be canceled)
  - 2) Leave of absence (apply in EDWARD system)
    - a) Applicants who applied before 1/3 of the number of class days in the semester: Full tuition fee replacement approved

- b) Applicants who apply from the day after 1/3 of the class days of the semester to 1/2 of the class days: Half of the tuition fee will be replaced
  - c) Applicants who apply after the day after 1/2 of the number of class days for the semester: Registration fee is canceled
- 3) Military leave of absence (Apply through EDWARD system – scan and attach enlistment notice)
- a) Applications for leave of absence for military service are in principle accepted from two weeks before the date of enlistment to the date of enlistment.
  - b) Applicants who applied before 2/3 of the class days of the semester: Full tuition fee replacement approved
  - c) Applicants from the day after 2/3 of the number of class days in the semester to before the end of the regular exam
    - Students who wish to have their grades recognized must apply for military leave of absence in the EDWARD system, print out the military leave of absence application form, confirm the subject name, credits, and professor in charge, and visit the Academic Affairs and Teaching Team to submit the military leave of absence application form (if the professor in charge is not confirmed, the subject grade will be given as F).
    - If you do not wish to obtain a degree: Full tuition fee replacement
  - d) Whether or not the 3 years of mandatory service as a commissioned officer is recognized as a leave of absence for military service
- 4) Extension of leave of absence
- a) Extension of leave of absence for domestic affairs: Apply through the EDWARD system
  - b) Students who wish to extend their leave of absence after military service must first apply for reinstatement in the EDWARD system, and then, once approved, apply for leave of absence in the EDWARD system.
  - c) Students who have completed their period of reinstatement after military service and need to switch to a leave of absence for family affairs should visit the Academic Affairs and Teaching Team (Room 202, Administrative Office) with a leave of absence extension application form and a discharge certificate attached to apply.
- 5) Extension of military leave (students serving as non-commissioned officers): Visit the Academic Affairs and Teaching Team (Room 202, Administrative Office) with an application for extension of leave and a certificate of service attached.
- ※ The period of leave of absence due to mandatory military service is within 3 years, and if the period of military service exceeds this, it can be extended by 2 years by submitting a service certificate.
- 6) Leave of absence for illness, childbirth/childcare, national exam preparation training, and entrepreneurship: Visit the Academic Affairs/Teaching Team (Room 202, Administrative Office) with the leave of absence application form and related supporting documents attached.
- a) Medical leave: A medical certificate from a general hospital with a duration of more than 1 month
  - b) Maternity leave: Maternity certificate, Expected birth certificate
  - c) Parental leave: Resident registration copy

- d) National Examination Leave: Training Institute Certificate
- e) Entrepreneurship Leave: Business registration certificate, business plan, etc. (industry related to your department – apply to the Entrepreneurship Education Center)
- \* Entrepreneurship Leave Inquiry: Entrepreneurship Education Center 580-6772  
[Eligibility for leave of absence for entrepreneurship]
- A person who has started a business within 30 days prior to the application for leave of absence for entrepreneurship, has completed at least two semesters, and falls under any of the following categories may apply for leave of absence for entrepreneurship.
1. A person who has won a prize in a contest or competition related to entrepreneurship
  2. Those selected for startup-related support projects implemented by government agencies
  3. Those who have completed a business incubation or education program lasting more than two months, either on or off campus
  4. Those who have completed at least one subject in the curriculum
  5. A business that is generating sales through startup
- \* [Application] – The leave of absence application must be submitted before the end of the course registration period.
- 7) Report of Return Home: When a student who took a leave of absence due to military service is subject to a return home measure after enlistment due to a physical examination, etc., he/she must report his/her return home to the Academic Affairs and Teaching Team (Administration Office 202) within 10 days.
- 8) Cancellation of leave of absence
- a) Seongseo Campus: Visit the administrative team and academic affairs/teaching team of your affiliated college (Room 202, Administration Building) to apply
  - b) Daemyung Campus: Apply to visit the administrative team of your affiliated college
- 9) Things to keep in mind when taking a general leave of absence for military service
- a) Even if you take a leave of absence, if you do not apply for military service at the Military Manpower Administration, your enlistment will continue to be postponed.
  - b) If you take a leave of absence before your enlistment date has been determined, your future plans may be disrupted, such as a long-term waiting period for enlistment and a mismatch in the timing of your return to school after discharge.
- ※ Enlistment related inquiries
- ☞ Active-duty soldiers: Daegu-Gyeongbuk Regional Military Manpower Administration Active-duty Enlistment Division ☎ 053) 607-6241~6
- ☞ Social Service Agent: Daegu Gyeongbuk Regional Military Manpower Administration Social Service Division ☎ 053) 607-6251~5

## (12) Return to school

EDWARD System → Academic Administration → Academic Affairs → Academic Affairs Change Management → Academic Affairs Change Application (Reinstatement)

- 1) General: When a student on leave of absence has completed the leave of absence period or the reason for the leave of absence is no longer valid, the student must apply for reinstatement through the EDWARD system during the reinstatement application period (the period is indicated in the academic calendar for each semester) of each semester (1st semester – January, July / 2nd semester – February, August).
  - ※ If a student who took a leave of absence after completing the first semester of the first year or the second semester of the first year wishes to apply for teacher training, he/she must return to school on time as application for teacher training must be made in the first week of March of the first semester of the second year (third semester). (Inquiries: Academic Affairs/Teaching Team ☎ 053-580-6009)
- 2) Military leave of absence: Apply through the EDWARD system [Attach one scanned copy of your discharge certificate, resident registration copy (copy with discharge date written on it), or expected discharge certificate]
- 3) Domestic Leave of Absence: Apply through the EDWARD system (no separate submission required)
- 4) Students on sick leave: 1 copy each of application for reinstatement and health certificate (general hospital) → Visit the Academic Affairs and Teaching Team (Room 202, Administrative Building) to apply for reinstatement

## (13) Failure and expulsion

- 1) Academic warning: If the average grade point average for the current semester is below 1.50 (2.00 for medical school), an academic warning is given. However, grades for the semester in which the student is expected to graduate (8th semester or more) are excluded from the academic warning.
- 2) Academic warning expulsion: If you receive three consecutive academic warnings during your period of attendance, you will be expelled. However, the Department of Medicine allows repeating a grade twice, and the Department of Medicine, the Department of Pharmacy, and the Department of Pharmaceutical Sciences allows repeating a grade four times. If you exceed this number, you will be expelled.

## (14) Issuance of transcript

EDWARD System → Academic Administration → Certificate → Certificate Management or visit the College of Engineering Administration Office in person

## 4. Academic guidance

### (1) Student Counseling

Counseling application: EDWARD system → Academic administration → Counseling → Integrated counseling application

Supervisor: EDWARD System → Academic Administration → Academic Affairs Management → Personal Information

### (2) Academic Disability

Counseling application process: Keimyung Student Portal (STORY+) system → Student counseling → Counseling information and application → Psychological counseling → Counseling reservation application

- 1) Duties: Psychological counseling and psychological testing, group counseling and workshops, mentoring programs, peer counseling, various field surveys and research, etc.
- 2) contact
  - a) Psychological Counseling (Personal Counseling): 053-580-5747
  - b) Psychological Testing: 053-580-5745
  - c) Group Counseling and Workshops: 053-580-5744
  - d) Peer Counseling: 053-580-5743
  - e) Mentoring for transfer students, foreign students, and students with disabilities: 053-580-5812
  - f) Location: 1127, 1st floor, Bauer Hall, Seongseo Campus
- 4) Website: <https://sd.kmu.ac.kr/sites/sd/index.do>

### (3) Student Employment

The first employment is possible as a substitute for credits through an internship class (15 points) in the second semester of the fourth year.

Job opportunities at companies affiliated with the school are possible with a professor's

recommendation.

#### <Employment confirmation and attendance recognition procedures for early employment applicants in the semester expected to graduate>

- ▶ Target: Students who are expected to graduate and have found early employment
- ▶ Attendance Recognition: Classes corresponding to the period of employment after employment
  - a) The entire period of employment confirmation as an early employment applicant in the semester of expected graduation
  - b) Including the period of employment due to mid-career change
- ▶ Employment Verification and Attendance Recognition Procedures
  - a) Step 1: Employment Verification Procedure
    - (1) Application for early employment confirmation (within 2 weeks of starting work)
    - (2) Early employment verification (verified by the employment support team)
    - (3) Print out the Early Employment Verification Certificate (within 1 week after verification)
    - (4) Submit the Early Employment Verification Form to the professor in charge of the subject and have an interview (within 2 weeks from the date of employment)
  - b) Step 2: Attendance Recognition Procedure
    - (1) Application for Attendance Recognition (Before the end date of regular exams)
    - (2) Attendance recognition (attendance recognition is recognized at any time by the employment support team after application)
    - (3) Print attendance certificate (before the end date of regular exam)
    - (4) Submit the Early Employment Attendance Recognition Form to the professor in charge of the subject (before the end date of the regular exam)
- ▶ Confirmation documents by employment type:

The employment support team verifies documents related to employment confirmation and attendance recognition, and students print out the employment confirmation and attendance recognition from the EDWARD system and submit them to the professor in charge of the subject.

**(4) Study**

▶ Guide to applying for study

EDWARD System → System → Academic Administration → Scholarship → Scholarship Application → Academic Scholarship Application → Print out the completed scholarship application form → Submit to the department office

- ▶ What is a scholarship? When paying tuition, you will receive a tuition waiver and perform 50 hours of volunteer work in the major office.
- ▶ Application period for study: Announcement during the semester
- ▶ Applicants: Low-income households experiencing financial difficulties: Those whose national scholarship payment review results are within the 8th income bracket
- ▶ Those who do not apply for national scholarships are excluded from the academic scholarship application.
- ▶ Tuition fee will be reduced upon payment of tuition fee and no separate notice will be given.  
(The name of the scholarship is written on the tuition notice and the scholarship amount is reduced)
- ▶ If you are selected as a scholarship student, you will do volunteer work at the department office.
- \* If you do not complete 50 hours of volunteer work, you will be excluded from applying for the scholarship in the next semester and must return the scholarship.

**(5) Compass K**

- ▶ Program Introduction
  - Developed to enhance the educational capacity and employment competitiveness of current students
  - Consists of 7 areas including goal management, major, internationalization, IT, service, creativity, career path, and employment
  - Consists of 18 detailed items to manage the educational capacity of students
- ▶ Purpose of implementing the point system
  - Early career goal setting and motivation for educational capacity development
  - Employment specification management through individual portfolio writing
  - Management of job seekers and successful employment, management of employed persons
  - Program composition: career exploration, career counseling, capacity management
  - Payment of capacity development point scholarship
  - Point approval is automatically processed by computer for items related to grade evaluation, credit acquisition, etc.
  - After the student enters the web information, the supporting documents (original certificate or completion certificate) are confirmed with the college administrative team manager every Thursday and approved
  - 1 achievement is recognized as 1 field capacity (1 achievement cannot be recognized as 2 or more fields of achievement)

How to use: EDWARD->Academic Administration  
-> Refer to the usage guide at Compass K

**(6) Health and Counseling**

- ▶ Health Care Counseling Center: Free health checkups are conducted every year to help freshmen and current students find illnesses early and lead a healthy college life.  
Application period: Mid-March (Website information) EDWARD System (Early March)

- EDWARD System → Academic Affairs → Student Support → Apply for Student Health Checkup
- ▶ Sexual Harassment Prevention Counseling Center: Daemyung Main Building, Basement 1, Room B100
  - Provides appropriate education and counseling to quickly respond to sexual harassment and sexual violence and to overcome sexual harassment and sexual violence and continue a healthy life
  - Always open for students who have concerns related to sexuality and the opposite sex, as well as responding to and healing sexual harassment and sexual violence
  - ▶ Related site phone number and homepage
  - Gender Discrimination Report Center: 1544-9995  
<http://www.moge.go.kr/>
  - National Human Rights Commission Human Rights Counseling  
Center: 02-1331  
<http://humanrights.go.kr/>
  - Korea Sexual Violence Counseling  
Center: 02-338-5801~2  
<http://www.sisters.or.kr/>
  - Korean Women's Association for Democracy Sexual Violence Counseling  
Center : 02-739-1366~7  
<http://fc.womenlink.or.kr/sub5-1.htm/>
  - Daegu Women's Line: 053-471-6484  
<http://www.dwhotline.or.kr/>

### (7) College Student Council

- ▶ Role
- Organize and lead all events held at school, and

understand and resolve student suggestions

- ▶ Selection
- In case of replacement or additional recruitment of the student council president and student council of the college, candidate registration notice is given one month in advance
- In case of the president and vice president of the student council, general affairs, and secretary, recommendation and voluntary application candidate registration in February–March → Selection through voting

### (8) Executive

- ▶ Definition
- The executive board representing students belonging to the major is a representative body of students based on the core values of our major: “creativity (art + temperament), responsibility (rights + duties), and community (cooperation + respect).”
- ▶ Role
- Support the academic affairs of affiliated students and collect opinions to communicate closely with the relevant department and the entire college
- Act as a communication channel with professors in the department, and plan/promote events hosted by our department
- ▶ Selection
- Major Student Council President (Academic Society President): Selected by vote through the College Student Council every December
- Department Representative: Selected by the existing executive committee

## 5. School life

### (1) Major News

Homepage:

<https://cms.kmu.ac.kr/sites/tnt/index.do>

- ▶ Announcement by grade level: Teaching Assistant – President of the Student Association – Department of each grade level – Students

### (2) Student ID

- 1) Application and Issuance: Submit application documents through the EDWARD system
- 2) Application Procedure: EDWARD System → Academic Affairs → Student Support → Apply for Student ID Card → Apply in person at Daegu Bank (all branches) → Receive Student ID Card (Receive in person after receiving SMS from the administrative team of your department)
- 3) Issuance period: approximately 2–3 weeks
- 4) Lost Student ID Application: EDWARD System → Academic Affairs → Student Support → Student ID Reissue Application/Registration → Lost Student ID Application
- 5) Reissue application
  - a) Daegu Bank Visit Application
  - b) Internet application (only available to Daegu Bank Internet Banking subscribers, issuance fee free)
- 6) For inquiries: 580–6085

### (3) University building access school

School operating policy: AM 06:00 ~ PM 24:00  
When entering on Saturdays, Sundays, or public holidays, fill out the entry log provided in front of the entrance.

### (4) Use of classroom

- Do not use programs other than your major when using a computer
- If you wish to install a major-related program, you

- must obtain approval from your teaching assistant
- If you are caught installing unauthorized software, you will be held strictly responsible (e.g., purchasing the program, paying for it, etc.)
- Do not bring food or alcohol into the classroom (if this happens, report it to your teaching assistant)
- After using the classroom, be sure to turn off the computer/air conditioner/lights, etc. before leaving.

### (5) Application for rental of major practice room

- Apply for rental when using after 6 o'clock
- Minimum number of people for rental is 5
- Apply for EDWARD one week in advance based on the desired date of use
- Fill out the application for rental of the practice room after final approval of EDWARD
- Minimum number of people waiting in the classroom is 2
- Take responsibility for loss or damage of equipment and supplies in the classroom
- Contact the practice assistant for details

### (6) library

- ▶ Operating hours
  - Data Room: 09:00 ~ 22:00 during semester
  - During school holidays 09:30 ~ 17:00
- ▶ Bring your student ID and enter after authenticating at the entrance
- ▶ Number of books and period of loan: 10 books, 14 days, 1 extension possible

### (7) sea chest

Before the start of the first semester each year, a survey is conducted to determine who would like to use the locker. Those who wish to use the locker are assigned a locker located on the 5th floor.

### (8) Lost and Found

When you find a lost item, submit it to the department office. When you wish to have the

lost item distributed, write down the exact details of the lost item and submit it to the teaching assistant. (Distribute at the teaching assistant's discretion. If the owner appears later, legal action will be taken.)

### (9) Emergency Alert

In the event of an emergency, prompt and clear notification is made through the contact system for each grade

(Department office/Academic Society President → Each grade representative → All students)

- Each grade representative
  - ▶ Choi Seo-jin (3rd year academic society president)
  - ▶ Kim Ji-woon (2nd year department representative)
  - ▶ Jeong Seok-jin (1st year department representative)

### (10) What to do in case of an emergency on campus

In the event of an emergency, act quickly to ensure safety and notify through the contact system.

### (11) Disaster evacuation drill

- ▶ Earthquake
  - 1) When an earthquake is detected, open the nearest door wide
    - There is a possibility that you will not be able to evacuate because the building will twist and the door will not open
    - The first person to open the door will shout to inform you of the evacuation route
  - 2) Protect your head with a book, laptop, or something that can protect your head
    - In the case of underground facilities, it is relatively safer than above-ground facilities, but cover your head and stay in place until the shaking stops
    - In the case of underground facilities, to prevent crowds from gathering in the event of an earthquake, evacuate starting from those closest

- to the exit under the guidance of a supervisor
- In the case of relatively high-rise buildings on the 3rd and 4th floors, it will be difficult to evacuate due to damage to the building in the event of an earthquake, so take refuge under desks and tables
- 3) Quickly evacuate to an open door
  - Run while crouching as much as possible
  - Escape by avoiding windows
 

(Windows on the 1st floor are severely damaged during an earthquake, so evacuating through windows is prohibited)
- 4) After evacuating the building, move to a large open space
  - Stand and wait to prepare for damage from additional aftershocks
 

(After evacuating outside, it is difficult to prepare for additional damage if you sit down or lie down, so stand and wait.)
- \* How to extinguish a fire during an earthquake
  1. Before a large shaking occurs, immediately shout "Fire" at the moment you feel a small shaking and notify those around you
 

Turn off the power to heating appliances
  2. When the shaking stops, shout "Fire" and notify those around you
  3. The large aftershock dissipates within 1~2 minutes, so early extinguishment is possible. Always keep a fire extinguisher or large fire extinguishing bowl nearby so that you can extinguish it immediately
    - ▶ How to evacuate in case of fire
      - Press the fire alarm bell
      - If you cannot evacuate to the lower floor, evacuate to the rooftop
      - When passing through a fire, cover your body and face with a wet towel, etc., and move in a low posture
      - Once outside, never go inside
      - If you have evacuated, wait for rescue from the windward side

- ▶ How to use a fire extinguisher
  - Move the extinguisher to the fire and remove the safety pin on the handle
  - Stand with your back to the wind and point the hose toward the fire
  - Grab the handle and spray as if sweeping with a broom
  - Place the extinguisher in a place that is easy to see and use, but avoid exposing it to sunlight or moisture
- ▶ How to report a fire to 119
  - Dial 119 and briefly and clearly explain the fire

- Give the address
- Do not hang up until the fire department says they know
- In the case of mobile phones, emergency reports are possible even from phones with restricted use or unactivated phones. \* 119 is a number for reporting fires, requesting rescue, and transporting emergency patients.

(12) [Public holidays – see academic calendar](#)

- ▶ [Kyemyung University Homepage](#) → [Academic Calendar](#)

(13) [Traffic around](#)

[1095, Dalgubeol-daero, Dalseo-gu, Daegu Metropolitan City, Keimyung University \(1000-2, Shindangdong\)](#)

origin	division		Destination
Daegu city	subway	Dongdaegu Station [Line 1] → (Banwoldang) → Keimyung University Station [Line 2] Daegu Station [Line 1] → (Banwoldang) → Keimyung University Station [Line 2]	Seongseo Campus
	bus	Express 1, Dalseo 3, Seongseo 1, Seongseo 1-1, Seongseo 2, Express 5, Express 7, Dalseo 1, 425, 503, 527, 564, 655, 405, 250	
Dongdaegu Station	subway	Dongdaegu Station [Line 1] → (Banwoldang) → Keimyung University Station [Line 2]	
	bus	Express 1, 425, 524	
Daegu Station	subway	Daegu Station [Line 1] → (Banwoldang) → Gyemyeong University Station [Line 2]	
Dongdaegu Express Bus Terminal	subway	Daegu Station [Line 1] → (Banwoldang) → Gyemyeong University Station [Line 2]	
	bus	Express 1, 425, 524	
Seodaegu Express Bus Terminal	subway	Manpyeong Station [Line 3] → (Sinnam) → Express 5	
West Bus Stop	subway	Seongdangmot Station [Line 1] → (Banwoldang) Gyemyeongdae Station [Line 2]	
	bus	518, 564	
Dongbu Bus Terminal	bus	425	
North Bus Stop	subway	Manpyeong Station [Line 3] → (Sinnam) → Keimyung University Station [Line 2]	

## (14) On-campus parking

- ▶ How to use the Seongseo Campus Student Parking Lot
- You can apply for a student parking lot regular parking pass during the designated application period at the beginning of each semester
- A. Application target: Current students who wish to use the student parking lot with their own, spouse, or parent's vehicle
- B. Application period: A certain period at the beginning of each semester (School notice → General reference)
- C. Application method: Online application (EDWARD system – General administration – Facility space – Other work – Issuance of regular parking pass – Application for student parking lot regular parking pass) or application in person at the alumni security office
- D. How to receive parking pass: Receive in person at the alumni security office
- E. Attached documents: Copy of vehicle registration certificate, tuition payment receipt, or other documents proving enrollment, family relationship certificate (if the vehicle owner is a spouse or parent), student ID or ID card
- F. Related information
  - 1) Restrictions on using paid parking lots: Student parking lot regular parking passes cannot be used at on-campus paid parking lots
  - 2) If the number of applicants for student parking lot regular parking passes exceeds the capacity limit, the application may close early.

## 6. Volunteer work

### (1) Community Service Subjects

- A. As a general education subject, Social Service (1) and (2) are each worth 1 credit and can be completed by completing basic education and more than 30 hours of service activities.
- B. For more information, please refer to the Keimyung University website/campus life/volunteer activities/social service bulletin board.

([https://www.kmu.ac.kr/uni/main/page.jsp?mnu\\_uid=3349&](https://www.kmu.ac.kr/uni/main/page.jsp?mnu_uid=3349&))

### (1) Community Service Subjects

This program was developed to realize our university's educational philosophy of 'For a country of truth, justice, and love' and to achieve the educational goals of fostering creative experts who explore the truth, ethical intellectuals who implement justice, and holistic leaders who practice love. The main activities include volunteer work, cultural and educational volunteer work, and donation volunteer work. Students are dispatched for approximately two weeks during the winter and summer vacations, and selection is announced on the website bulletin board at the beginning of each semester.

## 7. Standards, Procedures, Policies and Regulations

### (1) Code of Conduct

All students in our major are important members of our community, and we do our best to cultivate the basic qualities necessary for becoming international professionals. We also aim to foster specialized knowledge for creative solutions and create a community that is built with a sense of responsibility as adults.

### (2) Equality and equal opportunity

All students in our major are provided with equal opportunities for their studies without any restrictions on gender, nationality, race, religion, disability, etc., and we aim for equality by giving preference to social minorities.

### (3) No Discrimination and Bullying

Our department will not discriminate or bully based on gender, nationality, race, religion, disability, etc., and if it does occur, we will take strict warnings and administrative action.

### (4) No sex discrimination or sexual harassment

- ▶ Our department does not discriminate or is discriminated against due to gender differences. This is strictly protected by law, and legal action will be taken in the event of occurrence.
- ▶ We prohibit all types of psychological/physical harassment, violence, stalking, etc. related to sex, and legal action will be taken in the event of occurrence.
- ▶ Any victim or student with concerns is encouraged to report or seek counseling at any time.

### (5) smoking

Smoking is permitted only in designated smoking areas, and if caught smoking outside of designated areas, you may be disadvantaged in participating in on-campus programs and may be subject to administrative action.

### (6) Prohibition on bringing in dangerous goods

Any items deemed dangerous may not be brought into the school (e.g. explosives, volatile liquids, etc.) If you are unsure about the danger, be sure to contact the department office.

### (7) Internet Usage Rules and Procedures

- ▶ Wired/wireless internet used on campus is only allowed to search and save content for academic purposes
- ▶ Applies to all devices that can access the internet, including public computers, personal computers, and personal smartphones
- ▶ External data can only be transmitted via USB and CD
- ▶ In the event of any behavior that disrupts class progress, such as using KakaoTalk, webtoons, or personal purposes, or unauthorized use of empty classrooms, use of public computer internet will be prohibited.

## 8. Various contact information

### (1) Department Office

College of Engineering Building 2, Room 2512, ☎ 053) 580-5259

- ▶ Department Assistant : Sung Min-Joon            -            Classes, academic guidance, department administration
- ▶ Practical Assistant    : Cho Hyeong-ho                            -            Equipment rental, classroom rental application, and overall practical training

### (2) Professor's Lab

College of Engineering Building 2

- ▶ Synn, Jienki Professor            Room 2507            ☎ 053) 580-5260, ✉ jsynn@kmu.ac.kr
- ▶ Kwon Oh-hoon Professor            Room 2511            ☎ 053) 580-5988, ✉ ohoonkwon@kmu.ac.kr
- ▶ Hong Jeong-yeol Professor            Room 2501            ☎ 053) 580-5285, ✉ jyhong9868@kmu.ac.kr
- ▶ Do Woo-seok Professor            Room 2503            ☎ 053) 580-5287, ✉ wooseok.do@kmu.ac.kr

### (3) College of Engineering Administration Office

College of Engineering Building 1, Room 1107

- ▶ General Affairs of the College of Engineering
- ☎ 053) 580-5041
- ▶ Academic Affairs, Academic Affairs, Scholarships, Employment, Information Disclosure
- ☎ 053) 580-5772
- ▶ Budget, Academic Affairs, International Exchange, Space Use
- ☎ 053) 580-5262
- ▶ Purchases, Asset and Event Management, Space Use, Clerical Affairs
- ☎ 053) 580-5562

## 9. Keimyung University Seongseo Campus Map





# 계명대학교

KEIMYUNG UNIVERSITY

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